SAINT LOUIS UNIVERSITY
SCHOOL OF MEDICINE

Associate Dean, Admissions

Saint Louis University School of Medicine (SLU SOM)

St. Louis, Missouri

A Position Profile



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SAINT LOUIS UNIVERSITY
SCHOOL OF MEDICINE

Letter from Chad S. Miller, MD, Senior Associate Dean of Undergraduate Medical Education, Saint Louis University School of Medicine

Thank you for your interest in the Associate Dean of Admissions role. The enclosed position specification provides detailed information about Saint Louis University School of Medicine, as well as the leadership qualities and experience we seek in a candidate.

A Distinctive Opportunity in Medical Education Leadership

We believe this is a distinctive opportunity to shape the future of medical education at Saint Louis University School of Medicine. The next Associate Dean will guide how we recruit, select, and welcome future physicians while ensuring that admissions strategy remains closely connected to the full undergraduate medical education experience.

Founded in 1818, Saint Louis University is one of the nation's oldest and most respected Catholic universities. The School of Medicine advances that legacy through excellence in education, research, clinical care, and community engagement. Our mission calls us to educate physicians who combine scientific rigor, clinical excellence, compassion, and service to others.

The incoming Associate Dean will join a School of Medicine with strong student outcomes and a healthy educational environment. Among the graduating Class of 2026, 95.6 percent of students reported being satisfied or highly satisfied with their education at SLU SOM. For the past decade, students have achieved Step 1 and Step 2 pass rates above the national average, and the School maintains a 98 percent residency Match rate. These outcomes reflect both the strength of our students and the educational community that supports them throughout their medical education.

The incoming Associate Dean will lead medical student recruitment and admissions, from outreach and application review through interviews, selection, matriculation, and the transition into medical school. The leader will oversee the admissions team, chair the Executive Admissions Committee and its Assessment Subcommittee, engage faculty and students throughout the process, and ensure a welcoming, transparent, and respectful experience for every applicant.

This work requires more than the effective administration of an admissions cycle. Admissions decisions influence the learning environment, curriculum, student performance and well-being, and the future physician workforce. We desire an Associate Dean who will bring a broad understanding of undergraduate medical education and the discernment to consider both the immediate decision and its downstream impact for students and the institution.

The Strategic Mandate

The incoming Associate Dean will inherit a strong, highly collaborative Admissions team and an established foundation from which to build. The opportunity is to thoughtfully advance the function, bringing fresh perspective while valuing the expertise, relationships, and practices already in place.

Interest in SLU SOM is significant, with approximately 6,000 to 8,000 applications each year for 180 positions in the entering class. With a target enrollment of approximately 720 medical students across the four-year program, the admissions strategy has an important and lasting influence on the broader School of Medicine. The School of Medicine has achieved its goal of drawing approximately half of the entering class from Missouri and Illinois, strengthening the regional physician pipeline. Today, approximately 45 percent of the entering class comes from Missouri and Illinois, reflecting a deliberate focus on recruiting students with connections to the region and the potential to remain and serve its communities.

Sustaining that progress will require purposeful outreach and durable relationships with Saint Louis University's undergraduate programs, Jesuit institutions, and other strategic partners. An important opportunity for the next Associate Dean will be to strengthen the pathway between Saint Louis University's undergraduate programs and the School of Medicine, providing greater engagement and guidance for pre-medical students while creating a stronger doorway into SLU SOM. This will require thoughtful balance: strengthening regional and internal pathways while continuing to attract students whose backgrounds, experiences, and perspectives enrich the learning environment.

In an increasingly competitive environment, the Associate Dean will also serve as a visible ambassador for SLU SOM - connecting authentically with prospective students and clearly articulating the distinctive value of a Saint Louis University medical education, including its mission, clinical learning environment, community, and student experience. This will be particularly important as applicants weigh educational experience, institutional fit, financial considerations, and increasingly diverse choices among medical schools.

As a member of the School of Medicine leadership team and a senior advisor to the Senior Associate Dean for Undergraduate Medical Education, the Associate Dean will work across the Dean's Office, faculty, students, and institutional partners. This is an opportunity to influence not only who enters SLU SOM, but how admissions strategy advances the School's educational mission and supports the development of future physicians.

An Invitation to Lead

This is an opportunity to make a visible and lasting impact on the future of Saint Louis University School of Medicine—strengthening the pathways that bring talented students to SLU SOM, shaping an exceptional admissions experience, and helping build a medical student body prepared to serve patients and communities with excellence, compassion, and mission. The next Associate Dean will bring a fresh perspective to a strong foundation, remaining attuned to how today's applicants evaluate institutions while connecting admissions more intentionally to the broader student journey and educational experience.

We invite a physician leader who is ready to influence beyond the admissions cycle: to listen thoughtfully, exercise sound judgment, preserve what is working, and advance meaningful change through collaboration and trust. For a leader energized by medical education, mission, and the opportunity to shape the next generation of physicians, this role offers a compelling platform for impact across students, faculty, the Dean's Office, and the communities SLU SOM serves.

We invite you to consider the impact you could make in this important leadership role.

Sincerely,

Chad S. Miller, MD, FACP, SFHM
Senior Associate Dean of Undergraduate Medical Education
Professor, Internal Medicine
Saint Louis University School of Medicine

Saint Louis University School of Medicine

Saint Louis University School of Medicine was founded in 1818 and rooted in both Jesuit values and its pioneering history as the first university west of the Mississippi River. Saint Louis University is one of the nation's oldest and most prestigious Catholic institutions. The Saint Louis University School of Medicine is a principal part of this proud tradition of Jesuit education.

SLU School of Medicine has a long tradition of excellence in education, research, clinical care, and community engagement. Established in 1836, the School has the distinction of awarding the first medical degree west of the Mississippi River. Today, the School has over 640 faculty members, 720 medical students, and 650 residents in 63 graduate medical education programs, including residencies, subspecialty residencies, and fellowships.

The mission of SLU School of Medicine is the pursuit of excellence in education, research, clinical care, and community engagement through professional development, collaboration, and the promotion of social justice. SLU's educational approach embraces integrated activities in basic and clinical research; the provision of patient-centered, compassionate, culturally competent health care; and engagement with the community through public service. It strives to educate future professionals from diverse backgrounds to practice and advance knowledge in medicine and medical sciences. SLU School of Medicine is grounded in an understanding of the scientific method and an appreciation for personal commitment and service to others, and these diverse educational experiences prepare individuals for careers and leadership roles in medicine and the medical sciences.

The school is a leading center of clinical, translational, and basic research. In addition to basic biomedical science, notably immunology and genomics, the School of Medicine is the home of multiple research centers and institutes. As one of only ten NIH-funded vaccine research institutions, SLU's Center for Vaccine Development (CVD) conducted pivotal research on the H1N1 influenza and Covid vaccines. Other nationally recognized research institutes include the Institute for Drug and Biotherapeutic Innovation (IDBI), the Stephen C. Peiper and Zi-Xuan Wang Institute for Vaccine Science and Policy (IVSP), the SLU Liver Center, and the Advanced Health Data (AHEAD) Research Institute.



To learn more about SLU School of Medicine, please click here.

Mission

To pursue excellence in education, research, clinical care and improving the health of our community through professional development, collaboration and social justice, grounded in our Jesuit values.

Core Values

Cura Personalis: *Care for the whole person, rooted in the Ignatian principle that God created us to do good in the world, and embrace the humanity in all.*

Scholarship: *Delivering transformative education and creating new knowledge.*

Discovery: *Research, scientific inquiry, and the application of that knowledge.*

Equity: *Striving for justice, fairness and diversity in our education, research and service to the community.*

Collaboration: *Partnership across Saint Louis University, SSM Health and the wider community.*

The School of Medicine's 2022 – 2027 Strategic Plan Executive Summary

About the School of Medicine

Education
SLU School of Medicine includes 718 medical students, more than 667 residents in 64 Accreditation Council for Graduate Medical Education (ACGME) accredited graduate medical residencies and subspecialty residencies, and more than 390 graduate students.

SLU School of Medicine offers education backed by excellence recognized at the highest level. *U.S. News & World Report* as it has designated the School of Medicine a Tier 1 Best Medical School for Primary Care, a distinction shared by only 15 other medical schools nationwide. This elite ranking guarantees students graduate ready to stand with their patients, providing the equitable, continuous care that every community deserves.



The SLU School of Medicine trains physicians and biomedical scientists, conducts medical research, and provides local, national, and international health services. Grounded in Jesuit values, The School of Medicine serves its community. Its region faces challenges of poor health indicators, education, poverty, and racism. The School of Medicine embodies cura personalis ("care for the individual person"). SLU School of Medicine graduate doctors who appreciate humanistic medicine, concern themselves with the sanctity of human life, and commit to dignity and respect for all patients.

Welcome to Saint Louis University School of Medicine, please click here.
To learn more about the M.D. Program, please click here.
To learn more about the M.D. Program Leadership and Staff, please click here.
To learn more about Graduate Medical Education, please click here.

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Research
At Saint Louis University School of Medicine, its scientists focus on investigations that involve the basis of disease and how understanding the fundamental characteristics of disease can be exploited for Clinical Treatment. As scientists and clinicians, the School of Medicine's goal is to bring science to the bedside and offer novel therapies. Saint Louis University is one of only nine Catholic universities with a higher or highest research activity designation from the Carnegie Classification of Institutes of Higher Education.

Clinical Care
SLUCare Physician Group, an academic clinical practice started in 1995, has more than 600 healthcare providers in hospitals and medical offices throughout the St. Louis region. On July 1, 2022, the partnership between SSM Health and SLU SOM strengthened when SLUCare Physician Group became SSM Health's academic medical group.

Departments, Divisions, and Centers
For a comprehensive list of departments, divisions, and centers, click here.

Community Engagement
Faculty, learners, and staff of SLU School of Medicine embrace *cura personalis*, the ideal of care for the whole person. Its hospitals and clinics serve a diverse urban population. At SLU, principles of social determinants of health and health equity are integrated into medical education.

The School of Medicine 2025 Annual Report

SLUCare Physician Group

SLUCare is the academic medical practice of Saint Louis University and now operates as part of SSM Health, creating a robust and integrated health system that blends academic excellence with compassionate, community-focused care. With over 600 providers representing more than 50 medical specialties, SLUCare delivers comprehensive services—from routine primary care to advanced, research-driven treatments in fields like transplant surgery, hepatology, cardiology, orthopedics, and maternal-fetal medicine.

As a physician group affiliated with an academic medical center, SLUCare plays a critical role in educating future healthcare professionals, conducting groundbreaking research, and advancing clinical innovation. Patients benefit from access to clinical trials, leading-edge procedures, and a multidisciplinary care model that prioritizes quality, continuity, and individualized attention. Grounded in Jesuit and Franciscan values, SLUCare is committed to serving the whole person—mind, body, and spirit—while improving health outcomes throughout the St. Louis region and beyond.



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Mission and Culture

Guided by Jesuit and Franciscan values, the group maintains an ethos of *"balancing the science of medicine with the soul of it."* SLUCare emphasizes compassionate, informed care—encouraging communication and individual attention.



Now integrated with SSM Health, SLUCare shares a unified vision of delivering health care that *reveals the healing presence of God*, guided by the values of *dignity, compassion, justice, excellence, and stewardship.* This mission-driven approach ensures that care is both ethically grounded and evidence-based, with a continued focus on serving underserved and vulnerable populations.

SLUCare Locations, Specialties & Services

SLUCare offers a broad network of care throughout the St. Louis region, with both community-based clinics and academic medical facilities that provide patients with convenient access to high-quality care. Outpatient services are available at multiple locations, while inpatient care is provided through key hospital partners: SSM Health St. Mary's Hospital, SSM Health Cardinal Glennon Children's Hospital, SSM St. Louis University Hospital, John Cochran VA Medical Center, Mercy Hospital St. Louis, Des Peres Hospital, and St. Anthony's Medical Center (now Mercy Hospital South).

SLUCare delivers comprehensive, patient-centered care across all ages, offering general, specialty, and expert pediatric services through its affiliation with SSM Health Cardinal Glennon Children's Hospital. Patients benefit from seamless access to everything from routine care to advanced treatments and clinical trials, supported by integrated services like imaging, lab work, telehealth, and education. With continued investment in the SLU School of Medicine, SLUCare combines academic excellence with community accessibility—enhancing research, training, and innovation throughout the St. Louis region.

For more information on SSM Health and SLUCare, click here.

SLU Research

SLU Research priorities include cancer, infectious disease, liver disease, aging and brain disorders, and heart/lung disease.



Completed in 2007, the $82 million Edward A. Doisy Research Center is ten stories tall and totals over 206,000 square feet of research space. Scientific research performed in the research center focuses on five areas: cancer, liver disease, heart and lung disease, aging, and vaccine development.

SLU's Center for Health Outcomes Research (SLUCOR) translates research into policies and practices that improve health outcomes across patient populations. SLUCOR's research is organized into four clinical areas: diabetes; cardiology; pharmacoeconomic; and health care quality.
In addition to leading independent research, SLUCOR provides professional consulting services to academic, industry, government, and nonprofit organizations.

The Clinical Trials Office at SLU supports innovative clinical investigative research at the Saint Louis University School of Medicine. It provides clinical trial management for industry-sponsored trials, including the oversight of trials and input into their administrative, business, educational, regulatory, and operational functions.

Executive Leadership



Chad S. Miller, MD
Senior Associate Dean of Undergraduate Medical Education
Professor, Internal Medicine
Saint Louis University School of Medicine

Dr. Chad Miller is the senior associate dean of undergraduate medical education and interim dean for admissions. He obtained his undergraduate degree in molecular biophysics and biochemistry from Yale University in 1999 and his medical degree from Tulane University in 2004. He completed his residency training in internal medicine at Tulane University in 2007. Miller then served as associate program director for the internal medicine residency program and internal medicine clerkship director until 2015, when he joined Saint Louis University School of Medicine.

Dr. Miller started at SLU SOM as division director of general internal medicine and vice-chair of education for the Department of Internal Medicine. In 2017, he stepped into the dean's office and eventually assumed his current administrative role.

He is a hospitalist and performs his clinical work at SSM Health Saint Louis University Hospital. His academic interests include medical education, clinical reasoning and high-value care.



Christine Jacobs, MD
Vice President, Medical Affairs
Gerald A. Maguire M.D., and Joanne S. Maguire Cura Personalis
Dean, Saint Louis School of Medicine

Dr. Christine Jacobs was appointed vice president of medical affairs and dean of the Saint Louis University School of Medicine in February 2022 after serving as interim dean of the School of Medicine since February 2021. Previously, she was professor and chair of the Department of Family and Community Medicine. As VPMA and dean, Dr. Jacobs leads the clinical, academic, and research areas of the School of Medicine and the Center for Advanced Dental Education (CADE). She serves on the University Leadership Council and the President's Research Council. She chairs the SSM Academic Leadership Council. She is a member of the SSM Health St. Louis, SLUH, and Cardinal Glennon Board of Directors, chair of the SSM Health St. Louis Region Safety and Quality Committee of the board, and member of the SSM Region Joint Leadership Council. She is a member of the Board of Casa de Salud and the St. Louis Integrated Health Network.

Dr. Jacobs is deeply committed to excellence in clinical practice, health equity, medical education, and the rigor of scientific inquiry. She has 35 years of experience in clinical practice, academic medicine, and training medical students and residents, and has been the principal investigator of over $3.5 million in federal, state, and foundation grants. Dr. Jacobs' scholarship is in medical education, clinical medicine, and the integration of behavioral and physical health.

She is board-certified in family medicine and geriatrics, and among other honors, was named as a St. Louis Best Doctor multiple years.

Position Description

Saint Louis University School of Medicine (SLU SOM), seeks a dynamic leader for the role of Associate Dean, Admissions. This position offers the opportunity to guide the recruitment and selection of the future leaders in medicine from SLU SOM. The Associate Dean will also provide leadership in educational innovation and promote medical education scholarship.

Founded in 1818, Saint Louis University (SLU) is one of the nation's oldest and most prestigious Catholic universities. SLU, which also has a campus in Madrid, Spain, is recognized for world-class academics, life-changing research, compassionate health care, and a strong commitment to faith and service.

The Associate Dean of Admissions will be a senior faculty member with an exemplary reputation as an academic leader in medical education and medical education administration. It is expected that the selected candidate will advance appropriately through the faculty ranks by his/her scholarly activities, teaching, university, and public service.

Reporting Relationship

The Associate Dean, Admissions, reports to the Senior Associate Dean of Undergraduate Medical Education and be a member of the medical school leadership team

Key Responsibilities

The Associate Dean role encompasses both oversight and hands-on involvement in the operations of the admissions and recruitment processes within the Office of Admissions, ensuring all initiatives are aligned with the School of Medicine's mission, vision, and strategic objectives.

- Serve as a senior advisor to the Senior Associate Dean of Undergraduate Medical Education (UME) and as a member of the Saint Louis University School of Medicine (SLU SOM) leadership team.
- Provide oversight of all activities involved with the recruitment, screening, and selection of SLU SOM MD program applicants.
- Represent SLU SOM on a national basis and oversee any off-campus events sponsored by SLU SOM MD Admissions for the purposes of marketing and recruitment. Serve as a spokesperson for SLU SOM MD program to premedical advisors, educational institutions, and the broader academic community.
- Champion a welcoming applicant experience, ensuring all candidates encounter respect and transparency throughout the admissions process, along with timely, accurate, and effective communication.
- May involve travel and planning for various marketing and recruiting events.

- Evaluate and assess the admissions program on an annual basis by collecting, analyzing, and reporting admissions and matriculation data to support decision-making, institutional reporting, and continuous improvement.
- Manage and supervise admissions personnel for all day-to-day functions.
- Direct all components of the admissions cycle, including application review, interview coordination, candidate evaluation, and matriculation processes.
- Provide leadership, supervision, mentorship, and oversight of the recruitment and retention of all screeners, interviewers, and committee members, including faculty and students.
- Chair the Executive Admissions Committee (EAC).
- Chair the Assessment Subcommittee to the EAC.
- Participate in the Pathways and Steering Subcommittees to the EAC.
- Ensure full compliance with internal policies and all accreditation-related, regulatory, and legal standards.
- Oversee the budget and finances of the Office of Admissions.
- Attend appropriate non-admissions UME-related committee meetings as Ex-Officio.
- Collaborate with other members of the UME offices to provide an effective transition from the admissions process to medical school. Collaborate with students and student leaders on admissions matters.
- Develop and implement policies and procedures that are aligned with accreditation standards, guidelines, and educational outcomes in collaboration with Assistant Deans/Associate Deans and faculty.
- Serve as a liaison between applicants, Financial Services, and multiple scholarship committees to streamline scholarship and financial aid information.
- Candidate will maintain a part-time clinical practice.

Experience and Qualifications

The ideal candidate will have the following professional qualifications and personal characteristics:

Education

- M.D., D.O., or equivalent medical degree.
- Current Board Certification in their appropriate medical specialty along with good standing with state and local licensing and credentialing boards.
- At least five years of experience in undergraduate medical education (UME).
- Rank of Associate Professor and Professor (tenure or non-tenure track), along with previous UME leadership experience, is preferred.

Experience and Competencies

The ideal candidate will have:

- Strong commitment to SLU's mission of the School of Medicine in pursuit of excellence in education, research, clinical care, and community engagement.
- Ability to work collaboratively with a wide range of stakeholders.
- Excellent verbal and written communication, presentation, organization, public speaking, analytical, and computer skills.
- Ability to maintain the strictest standards regarding confidentiality of all student and applicant information.
- Excellent time management skills. Ability to work independently, meet strict deadlines, and be detail-oriented, with an ability to plan and manage multiple projects concurrently in a timely manner.
- Ability to remain free of outside influence in the selection process of future School of Medicine students.

Community Information

The Associate Dean, Admissions position will be in the organization's St. Louis, Missouri, location. As you will read, St. Louis is a community of choice for many good reasons.



St. Louis, Missouri

St. Louis is home to dozens of companies listed on various stock exchanges in the United States with market capitalizations ranging from over $500 thousand to more than $40 billion. Among these public companies, Greater St. Louis is home to 14 Fortune 1,000 headquarters, of which eight are Fortune 500, including Cigna/Express Scripts, Centene, Emerson Electric, Monsanto, Reinsurance Group of America, Edward Jones, Graybar Electric, Ameren, and Olin.

The city is one of the world's beer capitals, with Anheuser-Busch Breweries having a major brewery there. A Boeing plant is also located in the region.

Greater St. Louis offers a remarkable blend featuring the big-city assets of a skilled workforce, great cultural and educational institutions, and superb recreational opportunities. St. Louis also provides the convenience, intimacy, and affordability of a smaller community.

Whether you are single or have a family, a sports fan or a connoisseur of the arts, a fitness fanatic or a film aficionado, St. Louis has something for you. With world-class museums and cultural institutions, a wide range of arts and entertainment, and an abundance of parks, trails, and outdoor recreation, Greater St. Louis consistently ranks as one of the top places to live in the United States.

Education

From pre-K to graduate school, the St. Louis region's award-winning educational institutions engage and cultivate students, preparing tomorrow's world-class workforce.



The St. Louis area offers a wide range of high-quality educational options from pre-school through high school, ensuring that no matter where you live in metropolitan St. Louis, you will have many choices and be able to find a school that fits your child's needs.

For additional information on St. Louis public schools, click here.

For independent and private schools, click here.

To learn more about the many options available for higher education, click here.

Recreation and Culture



Greater St. Louis is a region with arts, cultural events, and attractions that regularly impress even its most cultured residents. Innumerable venues for theatrical, musical, dance, and other artistic performances abound. An impressive lineup of national and local music from all genres is performed throughout the region on a nightly basis. Many of the world's most talented artists—including those who call St. Louis home—perform here regularly.

Grand Center, St. Louis's arts and entertainment district, includes the acoustically superb Sheldon Concert Hall, the St. Louis Black Repertory Theatre, Powell Hall, home of the Saint Louis Symphony Orchestra, and the Fabulous Fox Theater, which, for more than 75 years, has attracted the world's most popular Broadway musicals and musical performers.

The St. Louis City Museum was recently named one of the "World's 10 Best Public Spaces" by New York-based Project for Public Spaces. This curiosity stretches the definition of museum and includes a giant aquarium, an architectural museum, a participatory circus, museums of oddities, and more.



Greater St. Louis has hundreds of parks ranging from urban neighborhood parks to large suburban recreation areas. The area is home to the nationally acclaimed Forest Park, one of the largest urban parks in the country at 1,300 acres.

Forest Park features many of the city's premier attractions, including the Saint Louis Zoo, the Saint Louis Art Museum, the Missouri History Museum, the Municipal Opera, and much more. St. Louis is also known for the Missouri Botanical Garden, an international center for botanical research, with extensive public gardens and research facilities, founded in 1859.

Greater St. Louis is building one of the largest urban networks of hiking and bicycle trails in the United States. The 600-mile "River Ring" is currently being developed by the Great Rivers Greenway District. More than 175 miles of trails and bicycle routes have been completed, including over 80 miles of on-street bicycle routes in conjunction with Bike St. Louis.

Sources:

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Furst Group

Furst Group is in its fourth decade of providing leadership solutions for the healthcare industry. Our experience in evaluating talent, structure, and culture helps companies align their organizations to execute their strategic initiatives.

Our talent and leadership solutions provide a comprehensive array of retained executive search and integrated talent management services, from individual leadership development to executive team performance to organizational/cultural assessment and succession planning.

Our clients include hospitals and health systems, managed care organizations, medical group practices, healthcare products and services companies, venture capital- or equity-backed firms, insurance companies, integrated delivery systems, and hospice and post-acute care businesses.

Furst Group recognizes that partnerships are the cornerstone of our business. In today's competitive talent environment, having a defined process that provides clients and individuals with clarity and feedback throughout the entire job search is paramount to our business model.

We take extra steps to ensure candidates:

- Understand the nuances of a particular position or organization.
- Are prepared for interviews and conversations.
- Have access to interview and travel schedules.
- Are provided timely feedback.
- Remain in our database for future contact.
- Value diversity and the principles and ethics practiced by our client organizations.

We look forward to working with you as a potential candidate for the Associate Dean, Admissions for SLU SOM in St. Louis, Missouri.

For additional information on Furst Group, please visit our website at www.furstgroup.com. To learn more about this particular position, please call (800) 642-9940 or contact:



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